

SPECIFICATIONS

It is the responsibility of the requisitioner to provide an adequate description as required by the purchasing agent so that he may be able to prepare the specifications and to procure most expeditiously and economically the desired commodity and/or service.

It is the responsibility of the purchasing agent to make alternate suggestions to the requisitioner if, in the judgment of the purchasing agent, the specifications would restrict competition or otherwise preclude the most economical purchase of the required items. In the case of disagreement, either party may refer the matter to the Superintendent of Schools.

When a low bidder proposes an alternate as "equal" to that specified, it is the responsibility of the purchasing agent to determine whether the proposed substitution is, in fact, an equal. Such decisions shall be based on his evaluation and that of the requisitioner. In the case of disagreement between the requisitioner and the purchasing agent, either party may refer the matter to the Superintendent of Schools.

EFFECTIVE: SAU #70 20 April 1972